



## **COVID-19 SAFETY PLAN**

Guidance for All Visitors to PAMDA  
Including staff, faculty, students, and families

At PAMDA, we remain committed to ensuring that we do our part to help reduce transmission of the coronavirus. As we slowly resume face-to-face lessons, our risk of exposure increases, so it is imperative that we all take certain precautions to protect all of us.

Following guidelines provided by WorkSafeBC, we have produced our COVID-19 Safety Plan, which will be posted on our bulletin and on our website.

As part of our plan, the following rules and guidelines are now in place. These rules and guidelines are mandatory and must be adhered to by all students, faculty, board members, visitors, volunteers, and other members of our PAMDA community.

Please read them carefully, as some of the ways we have interacted in the past have now changed.

### **Entry**

- Before entering the Leir House, use the self-screening tool <https://bc.thrive.health/covid19>
- Be aware of health guidelines/symptoms through websites such as Health Canada and the BC Centre for Disease Control
- Stay home if you are sick; no matter how mild your symptoms are, you will be sent home if you appear to be ill.
- Please read the STOP sign regarding COVID-19 symptoms and requirements
- Faculty and students are to go immediately to the 2nd floor on entering the building.
- Students, teachers, parents, and visitors are not permitted to congregate on the main floor.

- Students are to enter Leir House **alone**; only a parent or guardian of child requiring supervision may accompany a student
- Students must arrive with just enough time for handwashing (or sanitizing if washroom sink is occupied). Check with your instructor for information about instrument-specific use of sanitizer
- Maintain a two-metre/6 ft distance from others where possible in common areas
- Take care when using stairs and allow the first person in the stairwell to pass up or down before you enter stairwell
- If you are using the door keypad to enter the building, use soft stylus/eraser tipped pencil to enter code on the door keypad
- Watch for a text message from your instructor if the waiting area is at capacity.

### **Common/waiting areas**

- A maximum of 4 people may be in the waiting area on the 2nd floor at any time
- Maintain two-metre distance from others where possible
- Student is to wait on marked area outside studio
- Parents/guardians are asked to wait for the students in their vehicle outside
- We will be removing all extra chairs, books, magazines, and other material from common areas
- Note that the kitchen is currently closed

### **Hygiene**

- Wash hands according to signage:
  - on first arriving
  - after using the toilet
  - after sneezing/coughing into hands or tissue
  - before and after touching common items
  - between lessons
- Parent/guardian only to assist young students with hand hygiene
- If a sink is not available, use hand sanitizer
- Discuss instrument protocol with teacher
- Students: if possible use your washroom at home before coming for lessons. You must still wash/sanitize your hands when you arrive
- Students: no food/drink allowed in Leir House.

### **In the Studio and During Your Lesson**

- Your instructor will ask you to leave if you are showing signs of illness, no matter how mild
- Between lessons, your instructor will wipe door knob, piano keys, and other touch points
- Maintain physical distance. Do not face each other directly.
- Your instructor may choose to wear a mask and may require that you do so, too. If so, students must provide their own

- Your instructor will review the protocol on sanitation, standing/seating position, handling music stand/pens/pencils/notetaking/door handle

### **Office**

- The office is presently closed for drop-in visits. Please contact the office for an appointment.
- Registration and payments are to be made through remote/contactless methods only

### **Outside**

- Gathering in the driveway or on the stairs is strongly discouraged.

***We recognize that all of this is uncomfortable. Music is meant to bridge gaps and creating distance goes against the very nature of what we do here at PAMDA. But we are putting everyone's health and safety first. We're all in this together and we appreciate your understanding.***